

Horicon Public Library Board Minutes

Horicon Public Library
Board Meeting
January 11, 2021

The regular meeting of the Horicon Public Library Board was called to order electronically by President Kris Ries at 6:30 p.m. Present: Lisa Bischoff, Kathy Galvin, Sue Grigg, Kris Ries, Bruce Wiese, Theresa Graven, and Director Alex Harvancik.

Absent: Richard Marschke

Treasurer's Report

A motion by Bruce Wiese, 2nd by Lisa Bischoff to approve the December Library Board meeting minutes as presented. Motion carried.

A motion by Sue Grigg, 2nd by Kathy Galvin to approve the December 2020 Transaction and Account Balances. Motion carried.

A motion by Lisa Bischoff, 2nd by Bruce Wiese to approve the December 2020 Petty Cash Balance as presented. Motion carried.

A motion by Lisa Bischoff, 2nd by Bruce Wiese to approve the payment of the January 11, 2021 bills for the 2020 budget in the amount of \$2,624,77. Motion carried.

A motion by Bruce Wiese, 2nd by Kathy Galvin to approve the payment of the January 2021 bills in the amount of \$3, 292.87. Motion carried.

A motion by Lisa Bischoff, 2nd by Bruce to approve moving the Library CD, maturing on 1/18, to a new CD for 10 months at 0.25% interest. Motion carried.

Director's Report

- Statistical Summary
- Internet Usage
- Program Activity
- Continuing Education

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- Monarch/Dodge County Library Planning Comm.
- Technology Report
- Building Report
- Incident Reports

Unfinished Business

A motion by Kris Ries, 2nd by Lisa Bischoff to approve the library director's recommendation, if current level of confirmed cases hold steady, to return to Phase 3 of the Library's Infectious Disease Plan beginning February 1, 2021. The Library Proper will be open for essential services only, including browsing and picking up material, in-person printing, photocopying, and faxing, limited 1-hour internet use, etc. Patrons are encouraged to make their visits short and must wear a mask. Motion carried.

New Business

A motion by Bruce Wiese, 2nd by Kathy Galvin to approve lowering the B/W printing rate of 2020 Tax Forms to \$.10/page until Thursday, April 15, 2021. Motion carried.

A motion by Kris Ries, 2nd by Bruce Wiese to offer one large floor mat and six 4X8 mats to other city departments until January 31, 2021 and then dispose of them. Motion carried.

A motion by Kris Ries, 2nd by Sue Grigg to confirm the Multi Media Channels donation of bound published archives of the Horicon Reporter newspaper. Motion carried.

A motion by Lisa Bischoff, 2nd by Theresa Graven to utilize up to \$60.00 from Undesignated Funds for two Plat books in Tim Galvin's memory. Motion carried.

A motion by Bruce Wiese, 2nd by Sue Grigg to adjourn the meeting at 7:18 p.m. Motion carried.

The next meeting will be held on Monday, February 8, 2021, at 6:30 p.m. via Zoom Meeting.