

Horicon Public Library Board Minutes

Horicon Public Library
Board Meeting
April 10, 2023

The regular meeting of the Horicon Public Library Board was called to order electronically by Kris Ries at 6:30 p.m. The meeting was hybrid. Board members met in-person and online using Zoom. Attending in person: Lisa Bischoff, Kathy Galvin, Teresa Graven, Craig Halsema, and Director Alex Harvancik. Attending remotely: Kris Ries

Absent: Richard Marschke and Kristine Mattila

Guest: Anna McCallum, Technical Services and Teen Librarian

Secretary's Report

A motion by Kathy Galvin, 2nd by Teresa Graven to approve the March 2023 Library Board meeting minutes as presented. Motion carried.

Treasurer's Report

A motion by Kris Ries, 2nd by Lisa Bischoff to approve the February and March 2023 Transaction and Account Balances. Motion carried.

A motion by Lisa Bischoff, 2nd by Teresa Graven to approve the March 2023 Petty Cash Balances as presented. Motion carried.

A motion by Craig Halsema, 2nd by Lisa Bischoff to approve the April 2023 bills in the amount of \$5,474.14. Motion carried.

A motion by Kathy Galvin, 2nd by Kris Ries to approve the transfer of \$13,290.00 from the Friends of the Horicon Library to the city for expenditure. Motion carried.

Director's Report

- Statistical Summary
- Internet Usage
- Program Activity

Horicon Public Library Board Minutes

- Monarch/Dodge County Library Planning Comm./Friends
- Technology
- Building Report

New Business

- Policy Review & Update – Library of Things Policy and Guidelines

A motion by Lisa Bischoff, 2nd by Kathy Galvin to approve the revised Library of Things Policy and Guidelines superseding the Institutional Pass Policy. Motion approved.

Unfinished Business

Volunteer Luncheon

- April 30 at Horicon Hills Golf Course

Children's Room Update

Staff Holiday Benefits

A motion by Teresa Graven, 2nd by Craig Halsema to adjourn into closed session in accordance with Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation, and performance evaluations. Motion approved by unanimous roll call vote.

A motion by Kris Ries, 2nd by Teresa Graven to end closed session and return to open session. Motion approved by unanimous roll call vote.

A motion by Teresa Graven, 2nd by Craig Halsema to approve the Staff Holiday Benefits Policy. Motion approved.

A motion by Craig Halsema, 2nd by Lisa Bischoff to adjourn the meeting at 7:13 p.m. Motion carried.

The next meeting will be held on Monday, May 8, 2023, at 6:30 p.m. in the Library Meeting Room or via Zoom.